

RECORD OF PROCEEDINGS

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

OF THE

STERLING HILLS WEST METROPOLITAN DISTRICT

Held: Thursday, March 14, 2024, at 6:30 p.m., via video conference at <https://us06web.zoom.us/j/88426519837?pwd=MtqxBCOrtXOkiecaGjgGDt1b23IeF.1> or via telephone conference at Dial-In Number: 1-719-359-4580; Meeting ID: 884 2651 9837, Passcode: 908830. Notices advising members of the public of the login URL and call-in number to join the meeting were posted on the District's website and at the District's regular posting location.

Attendance:

A regular meeting of the Board of Directors of the Sterling Hills West Metropolitan District was scheduled in compliance with the laws of the State of Colorado.

The following directors were in attendance:

Michael Lenz, Treasurer
Alberteen Ransom, Secretary
CJ Matthews, Assistant Secretary

The following director was absent (*absence excused*):

Juliet Uhlott, President

Also present were:

Jennifer L. Ivey, Icenogle Seaver Pogue, P.C.; Edward W. (Ted) Laves, Colorado Special District Management and Operations; and Jenna Trujillo, CliftonLarsonAllen LLP.

1. Call to Order /
Declaration or Quorum:

Noting the presence of a quorum the regular meeting of the Board of Directors (the "Board") of the Sterling Hills West Metropolitan District (the "District") was called to order at approximately 6:31 p.m.

2. Approval of/Additions
to/Deletions from
Agenda:

After review and discussion, upon the motion of Director Matthews, second of Director Lenz, the Board unanimously approved the agenda, as presented.

3. Director Matters -

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- Conflicts of Interest: Ms. Ivey advised the Board that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting.
4. Public Comment: None.
5. Approval of Minutes -
November 9, 2023
Regular Meeting: Ms. Ivey presented to and reviewed with the Board minutes of its November 9, 2023 regular meeting. After review and discussion, upon motion of Director Lenz, second of Director Ransom, and unanimous vote, the Board approved its November 9, 2023 regular meeting minutes.
6. Financial Matters -
Financial Report: Ms. Trujillo reviewed the December 31, 2023 unaudited financial statements and the financial report with the Board. After review and discussion, upon motion of Director Matthews, second of Director Lenz, and unanimous vote, the Board accepted the December 31, 2023 unaudited financial statements and the financial report, as presented
- Claims: Ms. Trujillo presented to and reviewed with the Board the interim and current claims of the District from the period October 26, 2023 through February 29, 2024, totaling \$87,842.70. After review and discussion, upon motion of Director Matthews, second of Director Lenz, and unanimous vote, the Board ratified approval of the interim claims and approved the current claims, as presented.
7. Manager's Report - Mr. Laves discussed with the Board his District Manager's Report which was included in the meeting packet, the following Items were discussed in detail:
- Pond Status Update: Mr. Laves provided an update to the Board on the pond as follows:
- Martin/Martin
Report on
Detention Pond
Status: Mr. Laves reviewed with the Board the Martin/Martin Report on the Detention Pond status.

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- Corvus Planting Plan/Plant Purchase: Mr. Laves reviewed with the Board the Corvus Planting Plan. After review and discussion, upon motion of Director Lenz, second of Director Matthews, and unanimous vote, the Board approved the Corvus Environmental Consulting LLC planting plan and proposal from Aquatic and Wetland Nursey, LLC for the plant purchase, with a delegation to Mr. Laves to coordinate with the vendors to ensure plant size and timing of availability.
- Park Improvements: The Board generally discussed options for park improvements, including, but not limited to restroom options. The Board determined to take no action at this time.
8. Legal Matters:
Amendment to Extend Term of Task Order Contract with SavATree and Proposals: Ms. Ivey presented to and reviewed with the Board the Amendment to Extend Term of Task Order Contract with SavATree. After review and discussion, upon motion of Director Matthews, second of Director Lenz, and unanimous vote, the Board approved the Amendment to Extend Term of Task Order Contract with SavATree, the proposal for 2024 Plant Health Care in the amount of \$13,243.00, the proposal for General Tree Care in the amount of \$1,065.00, and the proposal for General Tree Care in the amount of \$3,809.00.
9. Other Business: None.
10. Adjournment: There being no further business to come before the Board, upon motion of Director Matthews, second of Director Ransom, and unanimous vote, the meeting was adjourned at 7:25 p.m.

DocuSigned by:

Alberteen Ransom

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Secretary of the Meeting