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# RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

OF THE

STERLING HILLS WEST METROPOLITAN DISTRICT

Held: Thursday, March 27, 2025, at 6:30 p.m., via video conference at https://us06web.zoom.us/j/87332330600?pwd=B6CeiWmfzIxCbsis3TJCCSahckTICw.1 or via telephone conference at Dial-In Number: 1-719-359-4580, Meeting ID: 873 3233 0600, Passcode: 906576. Notices advising members of the public of the login URL and call-in number to join the meeting were posted on the District's website and at the District's regular posting location.

Attendance: A special meeting of the Board of Directors of the Sterling Hills West Metropolitan District was scheduled in compliance with the laws of the State of Colorado.

The following directors were in attendance:

Juliet Uhlott, President
Michael Lenz, Treasurer
Alberteen Ransom, Secretary
CJ Matthews, Assistant Secretary

Also present were:

Jennifer L. Ivey, Icenogle Seaver Pogue, P.C.; Edward W. (Ted) Laves, Colorado Special District Management and Operations; and Mark Thornbrough and Moises Bonilla of Martin/Martin Consulting Engineers, Inc.

1. Call to Order/ Declaration or Quorum: Director Uhlott, noting the presence of a quorum, called to order the special meeting of the Board of Directors (the "Board") of the Sterling Hills West Metropolitan District (the "District") at approximately 6:39 P.M.

2. Approval of/Additions to/Deletions from Agenda: After review and discussion, upon motion by Director Uhlott, second of Director Lenz, and unanimous vote, the Board of Directors approved the agenda, as presented.

3. Director Matters - Conflicts of Interest: Ms. Ivey advised the Board that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda

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| | for the meeting, following which each Board member confirmed the contents of any written disclosure previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting. |
| 4. Public Comment: | None. |
| 5. Approval of Minutes - March 13, 2025 Regular Meeting: | Upon motion of Director Uhlott, second of Director Lenz, and unanimous vote, the Board approved its March 13, 2025 regular meeting minutes. |
| 6. Design for Outlet Structure of the District's Detention Pond: | Director Matthews addressed concerns with proposed future development within the District and the potential impacts on the District's detention pond. Messrs. Laves, Thornbrough and Bonilla reviewed with the Board the design for an outlet structure and orifice plate of the District's detention pond, functionality of the detention pond, and matters related to the capacity of the detention pond and the impact of potential future development. Discussion ensued about the changes that the City of Aurora and the Mile High Flood District have made to their requirements for the outlet structure and orifice plate. After review and discussion, upon motion of Director Matthews, second of Director Uhlott, and unanimous vote, the Board approved the new design for an outlet structure and orifice plate of the District's detention pond, directed Mr. Laves to solicit proposals for the materials and installation of the new outlet structure and orifice plate, authorized entering into a contract with the lowest responsive proposer in an amount not to exceed $40,000. |
| 7. Issuing an RFP for Changes to the District's Detention Pond: | After review and discussion, it was determined that the anticipated cost of the project is less than $120,000 and therefore no formal Request for Proposals or publication of notices of Requests for Proposals is necessary. |
| 8. Legal Matters: | None. |
| 9. Other Business: | None. |
| 10. Adjournment: | There being no further business to come before the Board, upon motion of Director Matthews, second of Director Uhlott, and unanimous vote, the meeting was adjourned at approximately 7:29 p.m. |

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DocuSigned by:
Alberteen Ransom
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Secretary for the District